



Beerwah State High School

ICT Responsible Use Agreement

Student Name: _____ Year Level: _____

Responsible use of the Beerwah State High School resources include

- assigned class work and assignments set by teachers
- developing appropriate literacy, communication and information skills
- authoring text, artwork, audio and visual material for publication on the Intranet or Internet for educational purposes as supervised and approved by the school
- conducting general research for school activities and projects
- communicating or collaborating with other students, teachers, parents or experts in relation to school work
- accessing online references such as dictionaries, encyclopaedias, etc.
- researching and learning through the Department's e-learning environment.
- understanding that virus scanning occurs on all files downloaded/stored on the network, including files transferred from USB flash drives and other storage devices.
- ensuring external storage devices are only used on the school's network if they contain educational material and are being used for the purposes of class work and/or assignments. Executable files on external devices may contain virus that are harmful to the school network.

Irresponsible use of the Beerwah State High School ICT resources include

- use of any of ICT to act or access, in a manner that is not respectful and/ or is disruptive. This may include text / images / audio that are used in a negative manner, is inappropriate, offensive or antisocial.
- theft, physical or virtual damage to equipment, network, software or files.
- introduction of any software to the network or possession of software that could be considered compromising or an impediment to the network and data.
- violating copyright laws by installing software onto your laptop for which you are unable to provide a license.
- use of passwords of others or allowing others to use your password.
- disrespect of other's privacy and intellectual property as well as the trespass into other's folders, work or files.
- using any means to avoid scrutiny of teachers of work, data, software and / or equipment.
- visits to non-curriculum sites and / or the download of non-curriculum data and / or playing games on the school network.
- unauthorised access of equipment, physical and / or virtual spaces.
- recording, photographing or filming any students or school personnel without the express permission of the individual/s concerned and the supervising teacher.
- commit plagiarism or violate copyright laws; (e.g. use of illegally downloaded games and music, and illegal sharing of games and music).
- use unsupervised internet chat.
- send chain letters or spam e-mail (junk mail).
- access 3G/4G networks on school premises (disable this feature prior to coming to school).

I have read the above policies and understand my responsibilities. I agree to use ICT in an acceptable manner as outlined in these policies and understand that inappropriate use may incur consequences in accordance with the school's Responsible Behaviour Plan.

Student Name: _____ Student Signature: _____ Date: _____

Parent/Guardian Name: _____ Parent/Guardian Signature: _____ Date: _____

Note: Beerwah State High School reserves the right to make amendments to this policy as a result of technological change.