



# *SHB20216 Certificate II*

*in*

# *Salon Assistant*

*+*

# *Retail Cosmetics units*

One day per week

PROGRAM  
**FOR SCHOOL STUDENTS**  
SHB20216 CERTIFICATE II IN SALON ASSISTANT -  
FULL QUALIFICATION  
SHB20116 CERTIFICATE II IN RETAIL COSMETICS -  
PARTIAL QUALIFICATION

***Training and assessment for this program  
is delivered by  
2 Study Training Pty Ltd  
on behalf of CSaT***

*Qualification/Statement of Attainment issued by CSaT*

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CSaT 32466





## **QUALIFICATION** – SHB20216 Certificate II in Salon Assistant – *Full qualification*

This is a preparatory qualification which provides a defined and limited range of basic skills and knowledge used in hairdressing salons by individuals who provide assistance with client services. These routine and repetitive tasks are completed under direct supervision and with guidance from hairdressing who manage the client service. The combined skills and knowledge do not provide for a job outcome as a hairdresser and this qualification is intended to prepare individuals for further training

## SHB20116 Certificate II in Retail Cosmetics – *Partial qualification only*

This qualification reflects the role of retail sales personnel involved in a defined range of tasks to sell and demonstrate beauty or cosmetic products. They follow known routines and procedures and work under direct supervision. This qualification provides a pathway to work as a retail sales consultant in any business that sells beauty or cosmetic products and services. This can include beauty and hairdressing salons, retail outlets and department stores.



**ENTRY** – There are no entry requirements for the qualification/s listed above.

Before commencing in this qualification, learner's proficiency in language, literacy and numeracy will be assessed to determine what level of support may be needed throughout the study program.



**DURATION** – 10-12 months

Students will be required to complete some theory in their own time.



This training program is currently delivered via classroom-based delivery at relevant school and local salons. Assessment methods will include written, projects and observation.

It is recommended that students have access to a computer with internet.

Credit transfer (CT) and Recognition of Prior Learning (RPL) is available

QCE Points: 4 (based on successful completion of SHB20216)



**COST** \* Fee for Service (\$500.00 payment plans are available)

\* **VET in Schools – VETiS (funded by the Queensland Government) for Certificate II in Salon Assistant only**

Please refer to our full Course Information Booklet for further information on VETiS funding, OR visit the Department of Employment, Small Business and Trainings website <https://desbt.qld.gov.au/training/training-careers/incentives/vetis>; **please note that eligibility for Queensland Government funding applies.**



## **SHB20216 Certificate II in Salon Assistant**

12 units of competency, 8 core (mandatory) and 4 elective

### **Core**

BSBWHS201 Contribute to health and safety of self and others

SHBXIND001 Comply with organisational requirements within a personal services environment

SHBXIND002 Communicate as part of a salon team

SHBXCCS001 Conduct salon financial transactions

SHBHDES001 Dry hair to shape

SHBBAS001 Provide shampoo and basin services

SHBXCCS003 Greet and prepare clients for salon services

SHBHIND001 Maintain and organise tools, equipment and work areas

### **Elective**

SHBXCCS004 Recommend products and services

SHBBAS002 Provide head, neck and shoulder massages for relaxation

SIRXSL001 Sell to the retail customer

SIRRMER001 Produce visual merchandise displays

\* Please note, elective units may be subject to change

## **SHB20116 Certificate II in Retail Cosmetics –partial qualification**

SHBBMUP002 Design and apply make-up

SHBBCCS001 Advise on beauty products and services

BSBWHS201 Contribute to health and safety of self and others (Credit transfer)

SHBXIND001 Comply with organisational requirements within a personal services environment (Credit transfer)

SHBXIND002 Communicate as part of a salon team (Credit transfer)

SHBXCCS001 Conduct salon financial transactions (Credit transfer)

SHBXCCS004 Recommend products and services (Credit transfer)

SIRXSL001 Sell to the retail customer (Credit transfer)

SIRRMER001 Produce visual merchandise displays (Credit transfer)



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TRAINING

