



Beerwah State High School

Bar Course

23 February 2021

TO: STUDENTS OF SIT20316 CERTIFICATE II IN HOSPITALITY AND THEIR PARENTS
RE: BAR COURSE

Under the Vocational Education and Training (VET) sector, basic skills modules must be taught by an Accredited Training Organisation with duly qualified trainers and assessors. **SmartSkill Solutions Australia**, one of Australia's largest Hospitality Training Organisations, has partnered with **Beerwah State High School** to deliver SIT20316 Certificate II in Hospitality under the VET in Schools (VETiS) funding arrangements. This means that your child will receive high quality training to prepare them for the workplace fee free (only if enrolled in **ONE** VETiS funded course). For more information on VETiS see: <http://www.training.qld.gov.au/training-organisations/funded-programs/vetis.html>

As part of the **SIT20316 Certificate II in Hospitality** program, SmartSkill trainers and assessors will deliver three Units of Competency to Hospitality students within a **4 day Bar Course** at **Caboolture Sports Central** from **Monday 29th March to Thursday 1st April (Week 10)**. The aim of this activity is for students to gain a set of skills and knowledge to work in the Hospitality Industry (Front of House). Students will be participating in theory and practical activities and will be using industry specific equipment during the course. The perceived inherent risks for this course are Medium.

This course is part of the curriculum of Hospitality and will underpin future assessment tasks and work placement. Would you please complete and return to the teacher the attached permission form as soon as possible? Should you require further details, please phone **Irene Lucke** or **Lisa Preston** on 5436 5333.

Date: Bar Course: 29 March – 1 April 2021 (Week 10 of Term 1)
Venue: Caboolture Sports Central, 1-3 Hasking Street, Caboolture, QLD 4510 (opposite the train station)
Time: 8.30am – 3.30pm
Uniform: Beerwah State High School hospitality polo shirt (black; one per student; it is expected that the polo shirts are laundered each evening and returned to the school on completion of the bar course) **OR** a black buttoned up shirt with sleeves, Plain long black pants, Black enclosed shoes, Minimal jewellery - watch, one pair earrings (studs or sleepers), all piercings must be covered due to Hygiene requirements. Refer to SmartSkills Code of Conduct.
Meals: Students are to provide their own lunch and snacks for morning and afternoon tea breaks. Food purchased from outside vendors (e.g. McDonalds), is not allowed to be brought into or consumed within Caboolture Sports Central.
Cost: **There is no cost for the bar course because of our partnership with SmartSkills and the VETiS funding agreement.**
A subject fee of \$50.00 applies to this subject for resources used at school. The subject fee (\$50) along with Student Resource Scheme (SRS), needs to be paid prior to the start of the Bar Course. Payment plans can be arranged. Please contact the office on 54 36533 to make an appointment with a Deputy Principal if you wish to set up a payment plan.
If a student is enrolled in another VETiS funded course then a payment of \$495.00 fee-for-service is required to be paid prior to the start of the Bar Course.
Permission slip: Return to Hospitality teacher.
Transport: Students to arrange their own transport.
Teacher in charge: Irene Lucke and Lisa Preston

Yours sincerely,

LILLY PRESTON
Hospitality Teacher

CASSIE CLARK
Head of Department

LYN McDONALD
Principal

35 Roberts Road / PO Box 198 Beerwah QLD 4519

P. 07 5436 5333

F. 07 5436 5300

E. admin@beerwahshs.eq.edu.au

www.beerwahshs.eq.edu.au



Beerwah State High School

CONSENT FORM

PLEASE COMPLETE, DETACH AND RETURN TO BEERWAH STATE HIGH SCHOOL BY 22 March 2021

Activity Risks and Insurance: The activity outlined above carries inherent risks of physical injury occurring. Please note that the Department of Education and Training does not have personal accident insurance cover for students. If your child is injured as a result of an accident or incident, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may be also covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide what types and what level of private insurance they wish to cover their child.

IT IS MANDATORY TO COMPLETE ALL SECTIONS OF PERMISSION FORM WHERE APPLICABLE

Please complete the required information and check all appropriate boxes below to indicate your agreement/ consent:

- ☐ I have read all of the information contained in this form in relation to the activity (including any attached material) and I am aware that the Department of Education and Training does not have personal accident insurance cover for students
- ☐ As parent/caregiver of _____ in Roll Class _____, I give my consent for him/her to participate in the activity detailed above.
- ☐ I agree to pay to the school the costs detailed for my child's participation in this activity.
- ☐ In the event of an accident or illness, I also authorise school staff to obtain or administer any medical assistance or treatment, which they deem necessary, that my child may reasonably require.
- ☐ I accept liability for all costs incurred in obtaining such medical assistance or treatment (including transportation costs) and undertake to reimburse the State of Queensland (via Department of Education and Training) the full amount of any costs on my child's behalf.
- ☐ The teachers involved may take whatever disciplinary action they deem necessary to ensure the safety, well-being and successful conduct of the students as a group, or individually, in the above-mentioned activity.

STUDENT NAME **FORM CLASS**

MEDICARE NUMBER: **STUDENT MOBILE PHONE**

I hereby give permission for my son/daughter to have their photograph taken at this activity Yes ☐ No ☐

MEDICAL INFORMATION Please indicate whether there are any concerns with any of the following and provide below. Also give any details of any condition which may prevent your student from participating in any of the activities involved.

- | | |
|--|--|
| a) Heart Problems Yes <input type="checkbox"/> No <input type="checkbox"/> | b) Private Health Cover & Name Yes <input type="checkbox"/> Name of Insurer No <input type="checkbox"/> |
| c) Migraines Yes <input type="checkbox"/> No <input type="checkbox"/> | d) Tetanus Injection and When Yes <input type="checkbox"/> Date of Injection No <input type="checkbox"/> |
| e) Asthma Yes <input type="checkbox"/> No <input type="checkbox"/> | f) Epilepsy Yes <input type="checkbox"/> No <input type="checkbox"/> |
| g) Allergies Yes <input type="checkbox"/> No <input type="checkbox"/> | h) Travel Sickness Yes <input type="checkbox"/> No <input type="checkbox"/> |
| i) Recent Illness Yes <input type="checkbox"/> No <input type="checkbox"/> | j) Diabetes Yes <input type="checkbox"/> No <input type="checkbox"/> |
| k) Other | |

PARENT/CARER NAME: **CONTACT MOBILE PHONE**

PARENT/CARER SIGNATURE: **DATE**/...../.....

CONTACT OTHER PHONE

STAFF TO COMPLETE

ACTIVITY : SmartSkill Bar Program

DATE OF EXCURSION: 29 Mar-1 Apr 2021

DEPARTURE TIME:

TRANSPORT: WALKING ☐ BUS ☐ RAIL ☐ TAXI ☐ FERRY ☐ AEROPLANE ☐ PRIVATE VEHICLE ☐

REFERENCE NUMBER

EXCURSION COORDINATOR: LUCKIR

FACULTY: Design Technology (Home Ec)

RETURN TIME:



Beerwah State High School

CONTACT DETAILS

Phone: 07 5665 9874

Email: admin@smartskill.com.au



SmartSkill's Nationally Registered Training Organisation (RTO 5710) delivers "hands-on" practical training programs facilitated by industry professionals whose goal is not only to provide competency based training but to also, and most importantly, arm the student with the necessary skills and confidence for ease of entry into the hospitality industry and to maximise employability.

BAR SERVICE TRAINING PROGRAM

Students will complete 3 units of competency as a partial completion of SIT20316 Certificate II in Hospitality.

Elective Units of Competency covered in Bar Course

- SITHFAB001 Clean and tidy bar areas
- SITHFAB002 Provide responsible service of alcohol
- SITHGAM001 Provide responsible gambling services

Pre-requisite for the above units

- SITXFSA001 Use hygienic practices for food safety (completed at school prior to Bar Course)

Recommended Participants

The Bar Course is ideally suited to students wishing to gain practical skills for entry into bar or food service areas of the Hospitality or Tourism industry. The program includes the industry mandatory unit *SITHFAB002 Provide Responsible Service of Alcohol* which is required for employment in licensed venues in the hospitality industry.

Program Structure

Trainees are provided with all learning resources, including workbooks and assessment tools. A qualified trainer will deliver theory and practical units of competency within a local industry venue. You will need to provide a pen/pencil to complete theory work and assessment.

SITHFAB002 – Provide Responsible Service of Alcohol is delivered by SmartSkill on **Monday 29 March 2021***. Students who have already attained the RSA need to produce a copy of their Statement of Attainment to their teacher.

**Subject to change and at discretion of SmartSkills*



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HOW DO I GET THERE?

- You need to be able to make your own way to Caboolture Sports Central and home again. The venue is conveniently located opposite the Caboolture train station. You also need to provide your own lunch and snacks. There are take-away food venues located within a short walk of Caboolture Sports Central.

WHAT HAPPENS IF I AM LATE OR DO NOT TURN UP?

- It is compulsory for you to attend and arrive on time each day. Lateness is not acceptable and you will be dealt with accordingly by your trainers.
- If you are sick, you need to obtain a Doctor's Certificate which states the reason for your illness. You will also need to obtain documentation from the relevant sources if you miss a day due to a funeral or family emergency matter.

WHAT ABOUT MY OTHER WORK HERE AT SCHOOL?

- You will need to contact your other subject teachers and ask them about the work you will need to do for that week, especially if an assignment is due. **DO NOT** leave this until the day before, or during the week you are away. You are now responsible young adults and need to organise your affairs to mirror this. This also applies to any other external course or work you are undertaking.

WHAT DO I WEAR?

- Boys: Black long pants; Black polo shirt supplied by school **OR** Black buttoned up shirt with sleeves; Black socks; Black belt; Black fully-enclosed leather shoes.
- Girls: Black long pants; Black polo shirt supplied by school **OR** Black buttoned up shirt with sleeves; Black socks or stockings; Black fully-enclosed leather shoes.
- You will have the opportunity to receive one of the school's black hospitality polo shirts to wear for the week. You are responsible for laundering it each night and returning it to the school on completion of the Bar Course.

NB: REMEMBER, YOU ARE NOT ONLY REPRESENTING YOURSELVES, BUT ALSO BEERWAH STATE HIGH SCHOOL.

It is extremely important that your clothes are freshly cleaned and ironed each day. Cleanliness also extends to your personal hygiene. Ensure your hair is clean, tidy and tied back, and that you present yourself professionally. This includes no nail polish or fake nails and wearing minimal jewellery as per school uniform policy.

As a courtesy to staff and patrons of the venue, it is expected that you treat all people and facilities with respect and consideration.